

WOODLAKE VILLAS AT PALM AIRE CONDOMINIUM ASSOCIATION, INC.

C/O Cams by Stacia

1800 2nd Street Suite 717
Sarasota, Fl. 34236

Phone: 941-315-8044 Email: Office@cam-ss.com

APPLICATION TO PURCHASE OR LEASE

**A \$100.00 NON-REFUNDABLE APPLICATION FEE PAYABLE TO WOODLAKE VILLAS AT PALM AIRE CONDOMINIUM ASSOCIATION & A \$50.00 NON-REFUNDABLE PROCESSING FEE PAYABLE TO Cams by Stacia
MUST BE SUBMITTED WITH THE APPLICATION. (Check or money order-no cash)**

The undersigned requests approval of the Board of Directors to lease or purchase Unit #____ at this address:
_____, owned by _____, on the basis of
the following application and understanding.

Lease _____ **Purchase** _____ **For Purchase Application only- Expected Closing Date:** _____

Name of Applicant(s) who will be leasing/ Purchasing unit:

1. _____ SS# _____

2. _____ SS# _____

Present Home Address and phone #: _____

Period of Lease Arrival date: _____ Departure date: _____

Agent: _____ Phone #: () _____

Business Affiliation or occupation: _____

Position: _____ Phone #: () _____

Names and relationships of those who will occupy the premises **Under 18 Only:** _____

*****Anyone over the Age of 18 must complete a Separate Application and submit with Fee***
Please send All Applications and Payments together to avoid delays!!**

Vehicles: Make _____ Year _____ Model _____ Tag # _____

Make _____ Year _____ Model _____ Tag # _____

Pets: (30 lb. weight limit) Type _____ Weight at Maturity _____

References:

Personal: 1. _____

2. _____

Business: _____

Bank: _____

PLEASE READ CAREFULLY. By signing below the applicant(s) hereby:

1. Grants permission to Community Association Management by Stacia, Inc., as agent of the Board of Directors of Woodlake Villas at Palm Aire Condominium Association, Inc., to contact any or all of the above references with the understanding that all information will be held in strict confidence.
2. Acknowledges that they have received, read and understand all the Rules and Regulations of Woodlake Villas at Palm Aire Condominium Association, Inc. and that all persons occupying this unit will fully comply with the rules.
3. Understands that there are limitations and restrictions, especially regarding vehicles such as pickup trucks, large RVs, trailers and motorcycles; boats; signs and displays; the pool; pets (one pet per unit; maximum weight of dog is 30 lbs.); and use of the common grounds.

Applicant's Signature: _____ Date: _____

Print Name: _____

Applicant's Signature: _____ Date: _____

Print Name: _____

Owner's Signature: _____ Date: _____

Owner's Signature: _____ Date: _____

BOARD ACTION: ☐ **Approved** ☐ **Rejected**

Director Signature: _____ Date: _____

If rejected, reason why: _____

AUTHORIZATION TO OBTAIN CREDIT REPORT AND CONDUCT BACKGROUND CHECK(S)

"I/we hereby authorize Cams by Stacia, Inc., as agent of the Board of Directors of Woodlake Villas at Palm Aire Condominium Association, Inc., to obtain a consumer report, and any other information it deems necessary, for the purpose of evaluation of my/our application. I/we understand that such information may include, but is not limited to, credit history, civil and criminal information, records of arrest, rental history, employment information, vehicle records, licensing records, and/or any other necessary information. I/we hereby expressly release Woodlake Villas at Palm Aire Condominium Association, Inc. and any procurer or furnisher of information, from any liability whatsoever in the use, procurement, or furnishing of such information, and understand that my/our application information may be provided to various local, state, and/or federal government agencies including without limitation, law enforcement agencies."

Please print: ***Anyone over the Age of 18 must complete a Separate Application and submit with Fee***
Please send All Applications and Payments together to avoid delays!!

**** PLEASE INCLUDE A COPY OF DRIVER'S LICENSE FOR EACH APPLICANT ****

Applicant:

Name: _____
First Middle Name (required) Last

Social Security # or Social Insurance #: _____

Date of Birth: _____

Driver's License # & State of issue: _____

Phone Number: _____ EMAIL: _____

Current Address: _____
City _____ State _____ Zip _____

Signature _____ Date _____

Spouse or Co-Applicant:

Name: _____
First Middle Name (required) Last

Social Security # or Social Insurance #: _____

Date of Birth: _____

Driver's License # & State of issue: _____

Phone Number: _____ EMAIL: _____

Current Address: _____
City _____ State _____ Zip _____

Signature _____ Date _____

Submit to: Woodlake Villas at Palm Aire Condominium Association, Inc.
c/o Cams by Stacia
1800 2nd Street Suite 717
Sarasota, Fl. 34236

Phone: 941-315-8044 Email: office@cam-ss.com

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Application Requirements

The following general requirements apply to all rental applications submitted for review and processed by Cams by Stacia, Inc.

- ☐ 1. The application form must be completed in its entirety. **Missing information and/or documentation will result in the application being delayed or returned.** If an item is not applicable, mark as "N/A".
- ☐ 2. Copies of required documentation, such as the contract for lease, driver's license, passport/visa/ Permanent Resident Card, lawn agreement, etc. or any other required documentation must be legible and attached to the application. **If not legible, the application will not be processed.**
- ☐ 3. Incomplete or partial applications personally delivered to our office will not be accepted. Please ensure that the application is completely filled out prior to delivery.
- ☐ 4. Incomplete or partial applications received via email will be returned.
- ☐ 5. **Applications are processed in the order they are received.** Requests to "expedite" or "rush" an application are not fair to previous applicants and will not be considered. Applications have a ten (10) day requirement to process and approve an application. Lease Contracts/agreements should reflect a start date that is on or after the required processing time. **Applicants are not permitted to move in prior to Association approval.**
- ☐ 6. Application fees are \$100 payable to the association. There is a \$50.00 processing fee made payable to **Cams by Stacia, Inc.** **Two separate checks must be made.**
- ☐ 7. Cash will not be accepted under any circumstances as payment for an application fee. Non-US Residents may be charged additional fees.
- ☐ 8. *****Anyone over the Age of 18 MUST complete a separate application and submit with fees for processing*** Please send ALL applications and payments together to avoid any delays!!**